

FAMILY & FAMILY GROUP LICENSE UNANNOUNCED INSPECTION

Date: _____

Name: _____ Phone Number: _____

Address: _____ Capacity: _____

Notes: _____

√	LEVEL	R430-90-	KEY WORDS	NOTES
	1	430-3-9(1)(e)	allow access to facility to ascertain rule compliance	
PARENT AREA - OBSERVATION				
	1,2	8(4)	attendance record	
CHILDREN'S INDOOR AREA - OBSERVATION				
	1	5(3)	care giver on-site care and supervision of children	
	1	5(3)(a)	awareness of activities near enough to intervene	
	1,2,3	9(1)	<p style="text-align: center;">TABLE 1</p> <p style="text-align: center;"><u>Family Minimum Care Giver to Child Ratios</u></p> <p>Ratios Mixed ages</p> <p>1:8 No more than 2 under age 2</p> <p>1:6 No more than 3 under age 2</p> <p style="text-align: center;">TABLE 2</p> <p style="text-align: center;"><u>Family Group Minimum Care giver to Child Ratios</u></p> <p>Ratios Mixed ages</p> <p>1:12 All school-aged with maximum of 16</p> <p>2:9-16 No more than 4 under age 2 with maximum of 20</p>	
	1,2,3	9(1)(b)	2 care givers in FG when more than 8 children or more than 2 infants	
	1,2,3	9(1)(c)	maximum group size	
	1,2,3	430-2-4(4)(c)	maximum capacity	
	1	15(4)	firearms or other weapons	
	1	15(7)	fireplaces, open-face heaters, wood burning stoves, portable space heaters	
	1	15(10)	lighters, matches	
	1,2	15(10)	sharp objects, medicines	

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	1	15(1)	maintain spaces, toys, equipment: ___ insecticides ___ pesticides ___ flammable liquids (gasoline, kerosene, paint thinner, motor oil, turpentine) ___ bleach ___ household cleaners ___ nail polish remover ___ rubbing alcohol ___ sharp objects ___ broken toys ___ empty plastic bags	
	1,2,3	17(6)	equipment, fixtures, and furnishings safe and in good repair	
	1,2	15(13)	lead-based paint	
	2,3	17(1)	insects, rodents, vermin	
	2,3	17(2)	adequate housekeeping	
CHILDREN'S INDOOR AREA - POTENTIAL QUESTIONS THAT MAY BE ASKED				
	1	5(3)(b)	How often do you check on sleeping children?	
DIAPERING AREA - OBSERVATION				
	1	14(2)(b)	not in food area	
	2,3	14(2)(a)	diapering surface clean, smooth, washable, non-absorbent	
BATHROOM - OBSERVATION				
	1,2	15(11)	hot water not over 120 degrees	
KITCHEN - OBSERVATION				
	1	15(3)	high chair safety straps	
TELEPHONE - OBSERVATION				
	1	16(5)	working order	
CHEMICALS - OBSERVATION				
	1	15(6)	stored away from children in original container or labeled container	
MEDICATIONS - OBSERVATION				
	1,2	10(6)(f)	secured from children	
	1,2	10(6)(g)	storage of refrigerated medications	

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	1	10(6)(b)	original or pharmacy container, original label, written instructions	
<i>ANIMALS - OBSERVATION</i>				
	1	18(1)(c)	not dangerous or aggressive	
	1,3	18(1)(a)	clean and in good health	
<i>OUTSIDE AREA - OBSERVATION</i>				
	1	15(1)	maintain spaces, toys, equipment: <input type="checkbox"/> raised decks or balconies without railings <input type="checkbox"/> open basement stairwells with no railing <input type="checkbox"/> insecticides <input type="checkbox"/> pesticides <input type="checkbox"/> lawn products <input type="checkbox"/> flammable liquids (gasoline, kerosene, paint thinner, motor oil, turpentine) <input type="checkbox"/> bleach <input type="checkbox"/> household cleaners <input type="checkbox"/> nail polish remover <input type="checkbox"/> rubbing alcohol <input type="checkbox"/> sharp objects - sharp tools, machine or farm equipment with exposed sharp edge or blade or point that could puncture skin, boards with exposed nail ends, broken glass, barbed wire, broken toys with sharp or pointed edges <input type="checkbox"/> window wells, fire pits or other holes more than 24" deep without a cover <input type="checkbox"/> refrigerators or freezers that children can get inside of <input type="checkbox"/> welding torches <input type="checkbox"/> empty plastic bags large enough for a child's head to fit inside <input type="checkbox"/> motor vehicles up on blocks <input type="checkbox"/> wood with splinters <input type="checkbox"/> animal waste - not isolated bird droppings <input type="checkbox"/> exposed live electrical wire <input type="checkbox"/> indoor (thin) electrical extension cords not in use <input type="checkbox"/> rope, wire, or other strangulation hazards long enough to encircle a child's neck <input type="checkbox"/> hanging ropes or cords not attached to a swing <input type="checkbox"/> unstably stacked wood piles <input type="checkbox"/> unstable unanchored heavy equipment <input type="checkbox"/> rotting garbage not in a container with a lid <input type="checkbox"/> poison ivy or oak, stinging nettle, oleander, mushrooms, toadstools <input type="checkbox"/> beehives, yellow jacket or hornet nests, red ant hills <input type="checkbox"/> dead animals <input type="checkbox"/> filled milk or slop buckets <input type="checkbox"/> unattended running vehicles or from equipment <input type="checkbox"/> standing ladders <input type="checkbox"/> playground equipment that is broken or has loose or missing parts <input type="checkbox"/> unstably stacked bales of hay or straw	
	1	15(8)	equipment on soft material or grass	

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	1	15(9)	water hazards	
	1	12(3)(a)	gaps no more than 3 ½ inches	
	1,2	12(3)(a)	four feet high fence	
	1,2	17(3)	entrances, exits, steps, walkways	
VEHICLE - OBSERVATION				
	1	13(2)(b)	safety restraints	
RECORDS				
	1	430-6-5(3)	Has anyone moved into your home or turned 12 since your last inspection. If so, have you submitted a BCI? Do you have any new caregivers? If so, have you submitted a BCI?	
	1	18(1)(b)	current rabies record for new animals	

Last Updated 7/20/07